



National Finance Center Customer Notification

Date of Notification: January 7, 2011

Subject: Delay of PAYE Schedule in 2011

Database/Customer(s) Affected: All

Dear Customer:

This customer notification is to advise all agencies that, due to a request from one of our customers, NFC will modify the PAYE processing schedule for Pay Periods 01, 02, 03, 05, 06, 07, and 24.

Listed below is the modified schedule:

Pay Period	1 st Pass CV05, 06 and 08	1 st Pass Treasury Only	2 nd Pass All
01	Thursday, January 20, 2011	Friday, January 21, 2011	Saturday, January 22, 2011
02	Thursday, February 3, 2011	Friday, February 4, 2011	Saturday, February 5, 2011
03	Thursday, February 17, 2011	Friday, February 18, 2011	Saturday, February 19, 2011
05	Thursday, March 17, 2011	Friday, March 18, 2011	Saturday, March 19, 2011
06	Thursday, March 31, 2011	Friday, April 1, 2011	Saturday, April 2, 2011
07	Thursday, April 14, 2011	Friday, April 15, 2011	Saturday, April 16, 2011
24	Thursday, December 8, 2011	Friday, December 9, 2011	Saturday, December 10, 2011

Please note that we will return to our regular Thursday-Friday PAYE schedule for Pay Periods 04, and Pay Periods 08 through 23. Also, note for Pay Periods 25 and 26, we will return to the regular PAYE schedule.

For Pay Periods 01, 02, 03, 05, 06, 07, and 24, Accounting Interface files and reports for week 01 will be created and transmitted on Saturdays instead of Fridays.

If you have any questions regarding this notification, please contact NFC's Client Management Branch at Customer.Support@usda.gov.

KJS/M5-11-038/055

Tip of the Week

Check out the Announcements section of NFC's Homepage at www.nfc.usda.gov to view important messages as they relate to current payroll/personnel issues.